

STATE OF KANSAS
CONSTRUCTION PROJECT NO. A-012950(c)

ADDENDUM NO. 3

May 7, 2019

ISSUED BY:

Department of Administration
Office of Facilities and Property Management
Design, Construction & Compliance
700 SW Harrison St., Suite 1200
Topeka, Kansas 66603-3929

ISSUED FOR ARCHITECT/ENGINEER

Clark | Huesemann
927 ½ Massachusetts Street
Lawrence, Kansas, 66044
Contact: Jane Huesemann, Architect
Phone Number: 785 691-5547
E-Mail: jhuesemann@clarkhuesemann.com

NOTICE ALL BIDDERS FOR THE:

Pittsburg State University
Axe Library Phase 4
Pittsburg, Kansas

You are instructed to read and to note the following described changes, corrections, clarifications, omissions, deletions, additions, approvals and statements pertinent to the Contract Bid and Construction Documents.

The Addendum No. 3 is a part of the Contract Bid and Construction Documents and shall govern in the performance of the Work.

Article 3-1; Document C – Form of Bid REVISED: (Attachment)

- A. Time of Completion: Has been changed from "August 2, 2019" to "**September 20, 2019**". Bidders are directed to submit their bid on Document C – Form of Bid REVISED, attached to this addendum.

Article 3-2: Sheet D101:

- A. Demolition Key/Plan Notes: Within Note 6 delete "BID ALT. #1:"

Article 3-3; Sheet A600:

- A. Door Schedule: Provide Door 110A-1 with a minimum 1 ¼" to maximum 1 ½" clearance dimension between the bottom of the door and the finish surface below.

Article 3-4; Sheet S101:

- A. General Notes – Structural: Within Note 3 delete "2012 International Building Code, as amended by the City of Pittsburgh, Kansas." and replace it with the following:
"2018 International Building Code per the State of Kansas."

Article 3-5: Form 320 State of Kansas – Pre-Bid Meeting Agenda: (Attachment)

- A. See attached "Form 320 State of Kansas – Pre-Bid Meeting Agenda, Dept. of Admin., OFPM-DCC" which was distributed at the meeting May 6, 2019.

Article 3-6: Pre-Bid Meeting Sign-in Sheet: (Attachment)

- A. See attached "Pre-Bid Meeting Attendee Sign-in Sheet" dated 05/06/2019.

*** RECEIPT OF THIS ADDENDUM IS TO BE ACKNOWLEDGED ON THE FORM OF BID - DOCUMENT C***
DESIGN, CONSTRUCTION & COMPLIANCE

DOCUMENT C - FORM OF BID

REVISED

PART 1 - GENERAL

SUBMITTED BY:

NAME OF COMPANY (Please print or type)

ATTACH CERTIFIED OR CASHIER'S CHECK HERE
IF FURNISHED IN LIEU OF A BID BOND

SUBMITTED TO:

Tracy Diel, Deputy Director
Procurement and Contracts
Department of Administration
900 S.W. Jackson Street, Suite 451S
Topeka, Kansas 66612

SUBMITTED FOR:

Pittsburg State University
Axe Library Phase 4
Bldg. No.: 38500-00019
Pittsburg, Kansas
A-012950(c)

Sir:

In response to your Notice to Bidders and in compliance with the Instructions to Bidders, the undersigned herewith submits his offer to provide all labor, materials, equipment, tools of trades and labor, accessories, appliances, warranties and guarantees and to pay all royalties, fees, permits, licenses, applicable taxes insurances, haulage, storage, superintendency, overhead and profit necessary to complete the following construction work:

BASE BID (LUMP SUM):

For the referenced project and in accordance with the Construction Contract Documents as prepared by the Project Architect/Engineer for a total lump sum price of:

_____ DOLLARS (\$_____).

ALTERNATE BIDS AND UNIT PRICES:

The undersigned offers for the Owner's consideration and use the following prices for specific alternate bids and unit prices. These prices include all costs to the Owner, including those for labor, materials, equipment, tools of trades and labor, appliances, accessories, warranties, guarantees, royalties, fees, permits, licenses, applicable taxes, insurances, haulage, storage, superintendency, overhead and profit. Alternates are to be added to the above quoted base bid price as noted and may be a negative number.

Bidders are advised that the Owner **is not restricted** to selecting Alternates in numerical order as listed below. The sole intent of this provision is to allow the agency maximum flexibility to incorporate enhancements into the project.

Any change in the alternate and unit price listing will cause a new Form of Bid to be issued.

- | | | |
|-----------------|---|---------------|
| ALTERNATE NO. 1 | Work at East Entry 100E. Lump sum cost. | ADD (\$_____) |
| ALTERNATE NO. 2 | Work North of Soffit in Reading Room 111 and Hall 110. Lump sum cost. | ADD (\$_____) |
| ALTERNATE NO. 3 | Work at Axe Grind Café. Lump sum cost. | ADD (\$_____) |
| ALTERNATE NO. 4 | Work at Computer Lab 115. Lump sum cost. | ADD (\$_____) |

ALTERNATE NO. 5 Motorized Shades Exterior Windows in ADD (\$_____)
Room 104. Lump sum cost.

MAJOR SUBCONTRACTORS:

The undersigned hereinafter identifies as part of this bid the major subcontractors he proposes to use in the performance of work under the contract. If the bidder will perform the work of a subcontractor with his own forces, he must so indicate by writing his company name in the space where the subcontractor would have been listed. If the choice of major subcontractors is dependent upon the combinations of alternates the owner elects to include as a part of the work, a separate sheet shall be attached to the Form of Bid designating the different combinations of such major subcontractors. No change or substitution may be made in the listed subcontractors without the prior approval of the Secretary of Administration. In order to obtain this approval a written request shall be made to the Director of the Office of Facilities and Property Management.

MECHANICAL CONSTRUCTION (List one (1) only)

Name

Address

ELECTRICAL CONSTRUCTION (List one (1) only)

Name

Address

TIME OF COMPLETION:

The undersigned agrees to have the work of the project to a point of final completion, including all punch list items, ready for the Project Architect/Engineer's final inspection and the Owner's and Office of Facilities and Property Management's acceptance by **September 20, 2019**.

ADDENDA:

The undersigned acknowledges receipt of the following Addenda:

#1(____) #2(____) #3(____) #4(____) #5(____) #None(____)

STATE TAX:

The undersigned attests this Bidder is not in arrears in taxes due the State of Kansas.

This project has been determined to be exempt from Kansas sales tax, in accordance with the rules of the Kansas Department of Revenue. The cost of said Tax must be **EXCLUDED FROM** all Bid and Contract Prices. Sales tax includes all applicable state, county and city sales taxes. The Owner's Business Office will provide the Contractor with a copy of the project exemption certificate with the project number for the contractor's and subcontractor's use.

FEDERAL TAX:

The undersigned has included in all quoted prices the cost of federal excise tax on all items of construction and equipment subject to said tax.

AGREEMENTS:

The undersigned agrees to the following terms and conditions:

1. An incomplete bid or other information not requested which is written on or attached to this Form of Bid, may be cause for rejection of the bid.
2. For a bid to be considered responsive, every blank must be filled in. Failure to do so may result in the disqualification of the bid.
3. A bid may be considered incomplete and non-responsive that does not indicate a price for any alternate bid or unit price described and identified on the Form of Bid. A typed or printed "no bid" entered in the space provided for an alternate bid or unit price may lead to the bid being considered non-responsive and be grounds for rejection of the bid. A typed or printed "no charge" entered in the space provided for an alternate bid or unit price will be considered a valid bid, as will the figure "0.00."
4. He has read the Notice to Bidders and the Instructions to Bidders carefully.
5. The accompanying bid security (bond) (certified check) (cashier's check) in the amount of:

DOLLARS (\$ _____).

is payable without condition to the State of Kansas, the sum of which it is agreed will be forfeited as liquidated damages for the delay and extra expense caused the owner if the undersigned fails to execute the Contract and to furnish the bonds and insurances required by the Construction Contract Documents.

6. The Director, Procurement and Contracts reserves the right to reject any or all bids and to waive all technicalities should such action be deemed to be in the best interest of the State of Kansas.
7. The Owner reserves the right to accept or reject any or all alternate bids and unit prices.
8. Subject to the provisions of K.S.A.75-6901 et seq. this bid may not be withdrawn for a period of thirty (30) calendar days following the receipt, opening and public reading thereof.
9. Failure to acknowledge receipt of any addendum issued may be cause for a bid rejection.
10. **Prior to the complete execution of a construction contract this project may be canceled at any time by the State. Neither the State of Kansas nor any of its agencies, employees or agents shall be responsible for any bid preparation costs, or any costs or charges of any type, should all bids be rejected or the project canceled for any reason prior to the complete execution of a construction contract.**

CERTIFICATION REGARDING IMMIGRATION REFORM & CONTROL

All Contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the Contractor as well as any subcontractor or sub-subcontractor. The usual method of verification is through the Employment Verification (I-9) Form. With the submission of this bid, the Contractor hereby certifies without exception that Contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination and any applicable damages.

Contractor certifies that, should it be awarded a contract by the State, Contractor will comply with all applicable federal and state laws, standards, orders and regulations affecting a person's participation and eligibility in any

program or activity undertaken by the Contractor pursuant to this contract. Contractor further certifies that it will remain in compliance throughout the term of the contract.

At the State's request, Contractor is expected to produce to the State any documentation or other such evidence to verify Contractor's compliance with any provision, duty, certification, or the like under the contract.

Contractor agrees to include this Certification in contracts between itself and any subcontractors in connection with the services performed under this contract.

By signing this Form of Bid, the Contractor agrees to follow the Immigration and Reform Control Act of 1986 and any and all amendments to the Act.

DECLARATIONS:

The undersigned hereby declares he has carefully examined the Drawings and Specifications, has visited the actual location of the work, has satisfied himself as to all conditions and understands that, in signing this Form of Bid, he waives all right to plead any misunderstanding regarding same and agrees to be bound by the provisions of said Drawings and Specifications and all statements made therein.

The undersigned proposes to enter into Contract and to furnish and pay for the specified bonds and other required documents within **five (5)** working days after award of the contract.

The undersigned certifies that he does not have any substantial conflict of interest sufficient to influence the bidding process on this bid. A conflict of substantial interest is one which a reasonable person would think would compromise the open competitive bid process.

All bidders and major sub-contractors listed on the bid form shall **not** be in arrears in taxes due the state of Kansas.

1. All bidders and major sub-contractors listed on the Form of Bid must submit with their bid, current **Certificate of Tax Clearance** obtained from the Kansas Department of Revenue. Bidders and listed major sub-contractors can obtain the Certificate of Tax Clearance through the following website: <http://www.ksrevenue.org/taxclearance.html> .
2. Do not send Certificate of Tax Clearance in with Fax Modifications or as a Fax Modification. If not submitted with original bid all bidders and major sub-contractors will have 48 hours after bid openings to submit Certificate of Tax Clearance.

The undersigned attests this Bidder is not in arrears in taxes due the State of Kansas, has attached Kansas Department of Revenue Certificate of Tax Clearance for the Bidder and all major sub-contractors listed on the Form of Bid, and has attached signed State of Kansas - Tax Clearance Status forms from all listed major sub-contractors.

SIGNATURE AND SEAL:

DATED THIS _____ DAY OF _____, 20____ .

LEGAL NAME OF PERSON, FIRM OR CORPORATION

FEDERAL EMPLOYEE IDENTIFICATION NUMBER

MAILING ADDRESS for the above

CITY, STATE and ZIP CODE

TELEPHONE NUMBER / FAX NUMBER

CELL PHONE NUMBER / E-MAIL ADDRESS

CONTACT PERSON FOR TAX ISSUES

If the bid is submitted
by a Corporation, affix seal here

BY (SIGNATURE) / TITLE

BIDDER'S CONTRACTING IDENTIFICATION NUMBER:

To help facilitate the awarding of the Contract and subsequent payment(s) processes, the bidder gives the FEIN (Federal Employers Identification Number) or the SSN (Social Security Number) planned for use when making application for partial or full work compensation. (Use space provided above.)

END OF DOCUMENT

State of Kansas – Pre-Bid Meeting Agenda
Department of Administration, OFPM-DCC

General Agenda for Pre-Bid Meetings.

This meeting is run by the project architect/engineer.

Introductions of all personnel associated with the project (agency, OFPM-DCC, project architect/engineers).

Attendance List -- pass around for all in attendance to sign. This list will be issued in hand written form as part of an addendum.

Architect/Engineer shall review the following:

1. Announce the **bid opening date**.
 - a. May 21st 2019.
2. Inform contractors that **bids are opened by Procurement and Contracts**.
3. Note the time frame for award of contract and discuss the amount of time to get a fully signed contract.
 - a. The "Award of Contract" will need to happen within a day or two.
 - b. Contractor will be advised that they have five (5) business days to return their signed contract, bonds & insurance to Procurement & Contracts
4. Questions concerning **bid bonds, performance bonds, public works bonds insurance, etc.** are directed to Purchases at 785-296-0408.
5. Bid Form: Describe **Alternate Bids, Unit prices and Allowances**:
 - a. There are (5) Bid Alternates are described in the documents
6. Bid Form: Sub-contractors required to be listed as well as the anticipated completion days/date.
7. **Substitutions**: All requests to approve equivalent products must be submitted to the architect/engineer no later than **10 days before the bid date**, as stated in the specifications. All approvals will be released via addendum.
8. Tax Clearance requirements for general and subcontractors is listed on the Form of Bid.
9. **The Last addendum** will be out one week before bid date on May 14th, unless bid date is postponed.
 - a. **Last date for questions**: 5pm May 9th to the Architect.
10. Review sales tax; insurance requirements; liquidated damages; weather day data.
 - a. Project is Tax exempt.
 - b. Liquidated Damages are included at \$250/day
 - c. Weather is not expected to be an issue but is listed in the Project Manual
 - d. Insurance requirements are listed in the Project Manual.
11. **Land Surveyor** – paid for by contractor or the state
 - a. Not required for this project
12. Review **testing requirements**, does the contractor include in his bid or will the Owner arrange for the testing independently. If contractor is to include in his bid, please remind the attendees that the project architect/engineer and the state get to approve that testing company.
 - a. Minor Steel connections will require inspection
13. Describe any **corrections, clarifications and additions** you have found and noted.
 - a. Addendum 02 is forthcoming with clarifications on temporary separations, coffee shop revisions, and a few other items.
 - b. Other Addenda will be issued as needed for questions that come up
14. PSU is a tobacco free campus. This applies to all construction projects and the policy is stated in the Project Manual.
15. PSU Construction Standards are available on line and are to be incorporated into the work. Contractors should assume the more stringent requirements if the standards deviate from the drawings.
16. PSU encourages Contractors to divert waste from the landfill by utilizing the PSU recycling services for any recyclable items that would otherwise go into the landfill.
17. PSU requires 2 printed copies of the O&M manuals, and a physical copy of the attic stock transmittal.
18. Open the meeting up for **discussion and questions**.
 - a. Plans were reviewed
 - b. Overall schedule was discussed
 - c. A site tour followed

5.6.19 Axe Ph. IV Prebid Sign-in

<u>Name</u>	<u>Firm</u>	<u>email</u>	<u>phone</u>
Lindell Haverstic	PSU	lhaverstic@pittstate.edu	235-4130
Randy Roberts	PSU	reroberts@pittstate.edu	620-235-4878
Scott Grover	Straub Construction	sgrover@straubconstruction.com	913-451-8828
Dennis Howard	C-D-R plumbing	dennis.howard@cdl-electric.com	497-439-1592
Aaron Hight	Crossland Construction	a.h@crossland.com	620-429-1444
JAKE BEACH	AI AIR LLC.	JAKEAIIRLLC@GMAIL	620-235-0600
Chris Biggs	Conco	chrisb@concoconstruction.com	316-993-7111 785-512-
Steve Scharff	Benchmark Constr.	sscharff@jcbenchmark.com	1400 417-624-
JUSTIN UNDERWOOD	DALTON-KILLINGER CONST.	bidfile@daltonkillinger.com	0651
Dale Benedict	SATTERLEE MECHANICAL	dale@ssttcorp.net	620 762 2016
Mike Smith	PSU	mssmith@pittstate.edu	620-235-4845
Rick Estensen	PSU	restensen@pittstate.edu	620 235-4840
Ed Meyer	PSC	emeyer@pittstate.edu	
Kevin VanLanduit	PSU	kvanlanduit@pittstate.edu	620-235-4171
Rick Spivey	CDL	richard.spivey@cdl-electric.com	417-217-1202
Jane Huesemann	clark-huesemann	jhuesemann@clark	
Steve Clark	"	7856915547	huesemann.com